



NASE Growth Grants 2011 Application

Objective

One of the most significant issues faced by micro-businesses is access to capital. Micro-businesses do not have the same access to capital as large corporations. Historically, traditional lending sources such as banks, other financial institutions and government loan programs have not met the capital requirements of micro-business owners. The mission of Growth Grants is to assist micro-business owners in sustaining and growing their businesses by offering grants to NASE Members.

The applicant may apply for this grant if he or she meets all of the following eligibility requirements:

Growth Grants are open to all NASE Members in good standing. Dues must be current at the time of application and when the grant is funded. Members who are employees of the NASE, sales associates, field service representatives, or contracted by the NASE are not eligible for this program.

Types of Grants

Individual grants will be made in amounts up to \$5,000 per selected applicant.

Selection of Recipients

Criteria used in evaluating applications and awarding grants include:

- Review of identifiable business need
- Detailed use of grant award
- The potential of the grant to satisfy the identified business need
- The potential impact of the grant on overall business growth and success

Growth Grants are awarded at the sole discretion of the NASE. The NASE has the sole discretion to make no grant or present a higher or lower amount than requested. The NASE in its sole discretion may award less than the totals indicated to be potentially available. The NASE will not discriminate on the basis of race, religion, national origin, sex, age or disability. *Decisions of the selection committee are final and are not subject to appeal. No application feedback will be given.*

Terms

The application must illustrate a specific business need, its costs and the specific amount requested. Funds cannot be utilized to pay debt or rent/mortgage payments. Examples of acceptable uses include the purchase of new equipment or software, or the funding of advertising, marketing materials or training. A complete application, with supporting documents, must be submitted for consideration.

Payment of Grants and Conditions

If NASE Membership has lapsed or dues are not current, the grant will not be funded and will be forfeited. Those receiving a grant are not eligible to apply in the next calendar year. Recipients must maintain records showing use of the money. As an additional consideration, recipients of a Growth Grant agree that NASE has the right to publicize names, business name and hometown of recipients as well as amount awarded. Recipients must also agree to have their photograph taken by the NASE and used for publicity.

Recipients will be notified within 60 days of receipt of application. Grants will be funded within 30 days after all signed usage and required regulatory documents are returned to the NASE. Applications and the information received with them will not be returned.

Limits of Liability

The NASE reserves the right to cancel, alter, or discontinue this program at any time without notice. However, any money awarded will be paid. The NASE assumes no liability in connection with a grant recipient's business.

Program Administration

To assure complete impartiality in selection of winners and to maintain a high level of professionalism, the program is administered by International Scholarship and Tuition Services, Inc., a firm that specializes in managing sponsored scholarship programs.



Growth Grants Application

Applications are reviewed on a rolling basis from February 1 – November 30.

Growth Grant applicants must be NASE Members in good standing.

Mail or Fax to:

NASE Growth Grants

c/o ISTS

P.O. Box 23737

Nashville TN 37202-3737

Fax: 615-627-9672

APPLICANT INFORMATION

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. First Name	Last Name	Initial	Amount of grant requested (up to \$5,000)		
Permanent Mailing Address		Apt.	City	State	Postal Code
Date of Birth (mm/dd/yyyy)	Email address (enter an address you check often)		Telephone Number (xxx) xxx-xxxx		

BUSINESS INFORMATION

First Name	Last Name	Initial	Social Security Number/Employee Number		
Business Name			Business Telephone Number (xxx) xxx-xxxx		
Business Address (if different from above)			City	State	Postal Code
Web Site URL			Start date of current business		

NASE MEMEBERSHIP INFORMATION

NASE Member Number		NASE Member Since (mm/yyyy)			
Type of Tax Entity	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation (Form 1120) <input type="checkbox"/> Partnership (Form 1065) <input type="checkbox"/> S-Corporation (Form 1120S) <input type="checkbox"/> Limited Liability Corporation	Number of Employees	Full-Time	Part-Time	

Name and address of all people with ownership interest _____



APPLICATION CHECKLIST- You may use the following checklist to ensure the application process is complete. **All documents must arrive in the same package for the submission to be considered complete. Incomplete applications will not be considered.**

	I have included my complete, signed application		
	Current resume		
	Business plan		
	Written statement of grant use: This should include, in detail, the amount of grant requested, why it is needed for the business, what its use would be and in what way the money will benefit the business.		
	<p>Verification of current business status: Either one (1) item from list A or three (3) items from list B</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>List A</u> Business Tax Return (Schedule C for sole proprietorship) (Form 1120 for Corporation) (Form 1120S for S Corporation) (Form 1065 for Partnership) OR Current Financial Statements (Profit and Loss Statement AND Balance Sheet for Business)</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>List B</u> Business Letter Head or Business Card <i>and/or</i> Valid Sales Tax Permit <i>and/or</i> Business newspaper/telephone advertisement <i>and/or</i> Business Web Address (URL) <i>and/or</i> Voided check on business bank account <i>and/or</i> Articles of Incorporation/Organization <i>and/or</i> Assumed Name or DBA Certificate</p> </td> </tr> </table>	<p><u>List A</u> Business Tax Return (Schedule C for sole proprietorship) (Form 1120 for Corporation) (Form 1120S for S Corporation) (Form 1065 for Partnership) OR Current Financial Statements (Profit and Loss Statement AND Balance Sheet for Business)</p>	<p><u>List B</u> Business Letter Head or Business Card <i>and/or</i> Valid Sales Tax Permit <i>and/or</i> Business newspaper/telephone advertisement <i>and/or</i> Business Web Address (URL) <i>and/or</i> Voided check on business bank account <i>and/or</i> Articles of Incorporation/Organization <i>and/or</i> Assumed Name or DBA Certificate</p>
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	I understand these documents may be scanned and agree not to staple, paper clip or otherwise attach documents together.		
	I have kept a copy of my entire submission for my records		
	I understand that applications are reviewed on a rolling basis from February 1 – November 30, and I am submitting prior to November 30, 2011.		

CERTIFICATION

I certify, to the best of my knowledge, that the information on this application is complete and accurate. Falsification of any information will cause my disqualification from the grant program.

I understand it is my responsibility to make sure the application process is complete by the required deadline. If not, the application may be disqualified from the grant program and may not be considered for a grant.

This application, upon receipt, becomes the property of the NASE and of International Scholarship and Tuition Services, Inc.

I agree that if selected as a grant recipient, the NASE or its agents may use my name and likeness and any other information or materials provided in connection with this program for purposes of news, publicity and advertising in all media, including but not limited to print and electronic media, press releases, internet websites, and video media.

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Applicant's Signature

Date